KITTITAS COUNTY

K. TITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926 CDS@CO.KITTITAS.WA.US Office (509) 962-7506 Fax (509) 962-7682

"Building Partnerships - Building Communities"

SIGN PERMIT APPLICATION

(For a permit to place a sign on a structure or site in accordance with KCC 17.70)

Please type or print clearly in ink. Attach additional sheets as necessary. Pursuant to KCC 15A.03.040, a complete application is determined within 28 days of receipt of the application submittal packet and fee. The following items must be attached to the application packet.

REQUIRED ATTACHMENTS

- Site Plan showing the location of the sign, all roads and drives, setbacks from property lines, distance from right-of-way edge (Distance from the edge of a right-of-way shall be measured horizontally along a line normal or perpendicular to the center line oft the highway).
- Description of proposed sign: include dimensions, height and size of posts or footings, a statement of the precise location where the sign is to be erected or maintained, and a statement of the proposed size and shape of the design. Include a picture/visual of the sign if available.
- □ Project Narrative responding to Question 9 on the following pages.

APPLICATION FEES:

\$150.00 Kittitas County Community Development Services (KCCDS)

\$150.00 Total fees due for this application (One check made payable to KCCDS)

Application Received By (CDS Staff Signature):

DATE:

MAR 1 9 2019

Kittitas County CDS

DATE STAMP IN BOX

GENERAL APPLICATION INFORMATION

1.	Name, mailing address and day phone of land owner(s) of record: Landowner(s) signature(s) required on application form.					
	Name:	Kittitas County Public Works, % Mark Cook, Director				
	Mailing Address:	411 N. Ruby Street, Ste 1				
	City/State/ZIP:	Ellensburg, WA 98926				
	Day Time Phone:	Office (509) 962-7523				
	Email Address:	Mark.Cook@co.kittitas.wa.us				
2.	Name, mailing address and day phone of authorized agent, if different from landowner of record: If an authorized agent is indicated, then the authorized agent's signature is required for application submittal.					
	Agent Name:		45			
	Mailing Address:		-			
	City/State/ZIP:		40			
	Day Time Phone:		•			
	Email Address:	0	-			
3.	Name, mailing address and day phone of other contact person If different than land owner or authorized agent.					
	Name:	Kelly Bacon, Engineer Technician I				
	Mailing Address:	411 N. Ruby Street, Ste 1				
	City/State/ZIP:	Ellensburg, WA 98926				
	Day Time Phone:	(509) 962-7673				
	Email Address:	Kelly.bacon@co.kittitas.wa.us				
4.	Street address of property:					
	Address:	51 NO 5 Mine Road				
	City/State/ZIP:	Cle Elum, WA 98922				
5.	C, SURVEY B23/P1); (MUS7					
	BE SOLD WITH 20-15-28000-0011, P#11848 & 20-15-21040-0006, P#13229)					
6.	Tax parcel number:	11813, 13229 and 11848				
7.	Property size: 4.70, 1	.41 and .50	(acres)			
8.	Land Use Information	Land Use Information:				
	Zoning: Rural 5 Zoni	ng Comp Plan Land Use Designation: Rura	al Residential Land Use			

PROJECT NARRATIVE

(INCLUDE RESPONSES AS AN ATTACHMENT TO THIS APPLICATION)

9. Narrative project description (include as attachment): Please include at minimum the following information in your description: describe project size, location, water supply, sewage disposal and all qualitative features of the proposal; include every element of the proposal in the description.

AUTHORIZATION

10. Application is hereby made for permit(s) to authorize the activities described herein. I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities. I hereby grant to the agencies to which this application is made, the right to enter the above-described location to inspect the proposed and or completed work.

All correspondence and notices will be transmitted to the Land Owner of Record and copies sent to the authorized agent or contact person, as applicable.

Signature of Authorized Agent:	Date:		
(REQUIRED if indicated on application) X	3-18-19		
Signature of Land Owner of Record (Required for application submittal):	Date:		
Y			



KITTITAS COUNTYDEPARTMENT OF PUBLIC WORKS

Sign Permit Application Supplemental Information

TO: Community Development Services

FROM: Kittitas County Public Works

DATE: March 13, 2019

SUBJECT: Upper County Maintenance Facility Sign

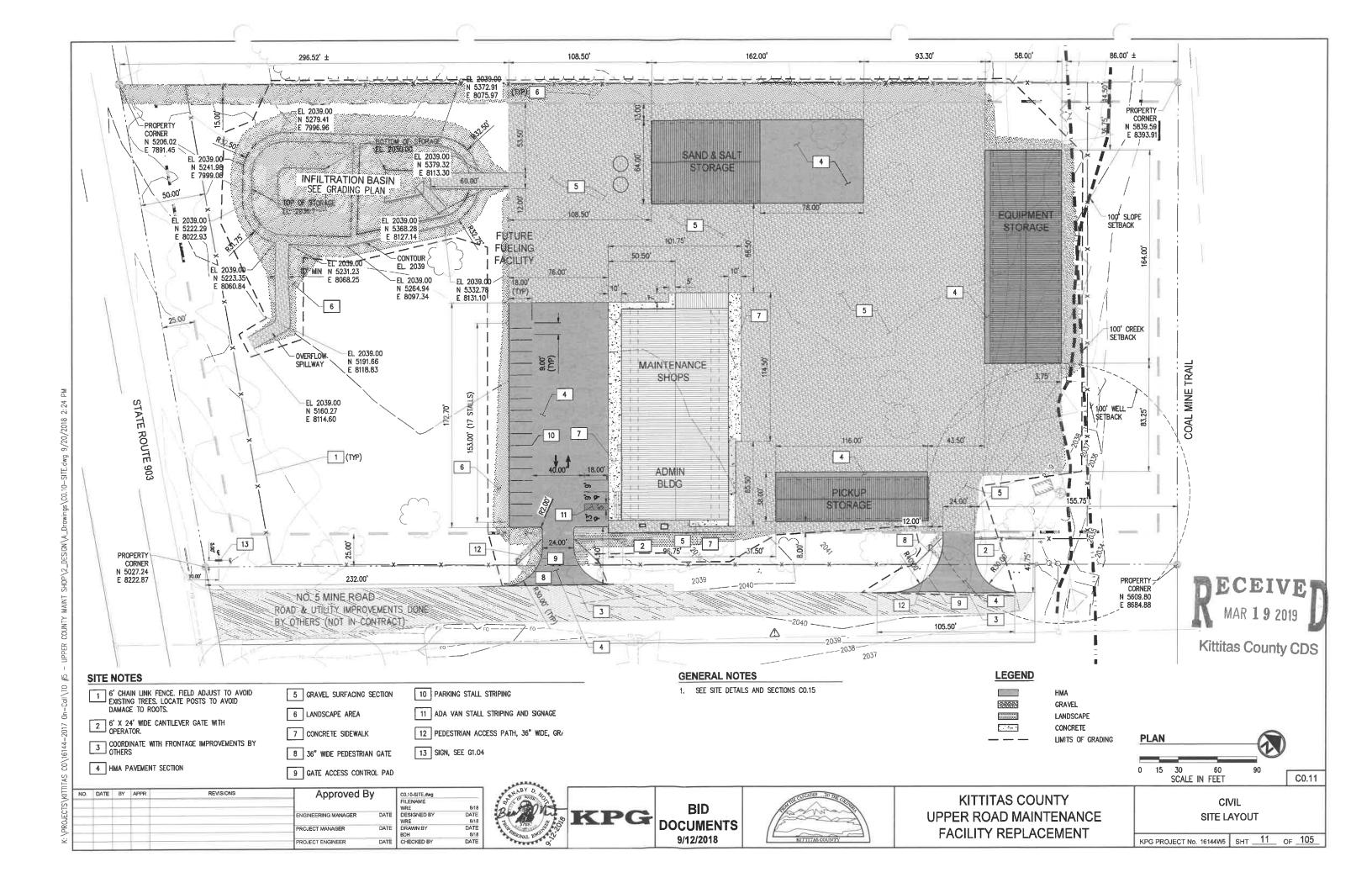
Project Narrative

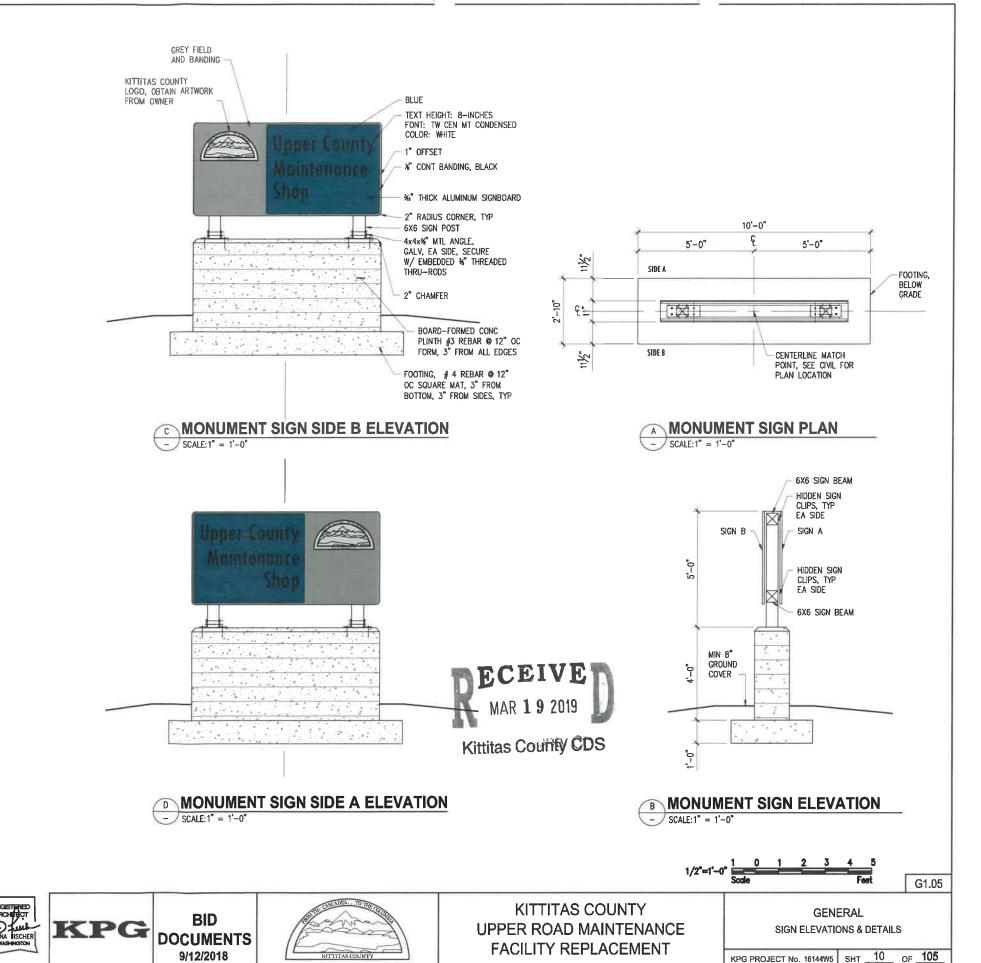
The proposed Upper County Maintenance Facility has the following signs proposed for installation:

Entrance Sign: Front and back 8' by 4'3/4'' aluminum signboard monument signs attached to two 6X5 sign beams. The total height of the proposed sign is 10' with a minimum of 8" of ground cover. The footing will be 10' by 2'10''.

Building Sign: Logo Sign to be placed on the Main facility will be a 16' wide by 8'5" tall, built-up layered 3MM aluminum sheets, with smooth cut edges, painted, color match Kittitas logo artwork, mount sign to building exterior with 1" standoffs. Coordinate supports, furring, and backing with PEMB Building Manufacturer. The total area of the wall for the sign to be mounted on is 3,200 square feet.







K:\PROJECTS\KITITAS CO\16144-2017 On-Cal\10 #5 - UPPER COUNTY MAINT SHOP\2_DESIGN\A_Drawings\G1.05-SIGN.dwg 10

NO. DATE BY APPR.

G1.05-SIGN.dwg FILENAME S FISCHER

DESIGNED BY

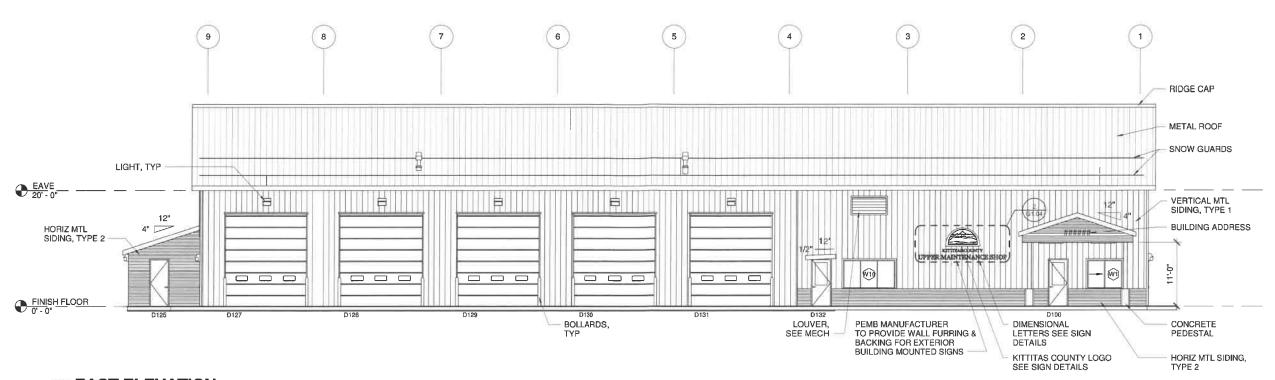
DJ DEAN

DATE CHECKED BY

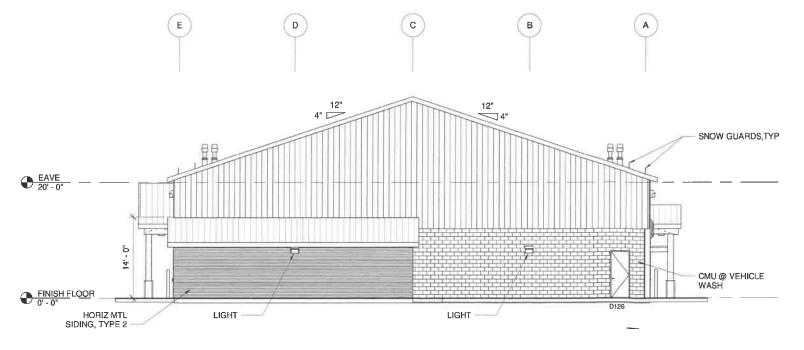
2018 DATE 2018 DATE 2018 DATE

Approved By

PROJECT ENGINEER



1 EAST ELEVATION A1.01 Scale: 1/8" = 1'-0"



Kittitas County CDS

SOUTH ELEVATION
A1.01 Scale: 1/8" = 1'-0"

	1 0		.1	2
1" = 1'-0"	Scale			Feet

NO.	DATE	DI	APPR.	KEVISIONS	Approved By			
							FILENAME	
							S FISCHER	MAY 2018
_	_	_	_		ENGINEERING MANAGER	DATE	DESIGNED BY	DATE
_							J PALMER	AUG 2018
					PROJECT MANAGER	DATE	DRAWN BY	DATE
						_	DJ DEAN	AUG 2018
					PROJECT ENGINEER	DATE	CHECKED BY	DATE





BID KPG DOCUMENTS 9/12/2018



KITTITAS COUNTY UPPER ROAD MAINTENANCE **FACILITY REPLACEMENT**

EXTERIOR ELEVATIONS

A1.06

KPG PROJECT No16144W5 SHT 51 OF 105

LOGO SIGN, BUILT-UP LAYERED 3MM
ALUMINUM SHEETS, SMOOTH
CUT EDGES, PAINTED, COLOR MATCH
KITTITAS LOGO ARTWORK. MOUNT SIGN
TO BUILDING EXTERIOR WITH 1-INCH
STANDOFFS. COORDINATE SUPPORTS,
FURRING, AND BACKING WITH PEMB
BUILDING MANUFACTURER.

4-INCH
DIMEN
EDGES
TO WA

INSTALLATION NOTE: EQUALLY SPACE LETTERING FOR LEGIBILITY,

10-INCD
DIMEN
FDGES

- 4-INCH HIGH, 4MM THICK ALUMINUM, DIMENSIONAL CUT SIGNAGE, SMOOTH EDGES, PAINT MATTE BLACK, MOUNT TO WALL WITH 1-INCH STANDOFFS.

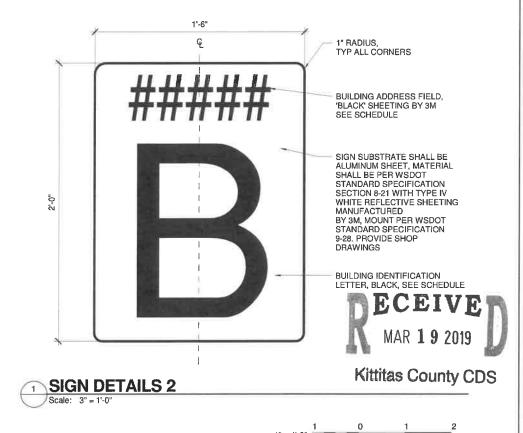
- 10-INCH HIGH, 4MM THICK ALUMINUM, DIMENSIONAL CUT SIGNAGE, SMOOTH EDGES, PAINT MATTE BLACK, MOUNT TO WALL WITH 1-INCH STANDOFFS.

MINIMUM 3/4-INCH SPACING BETWEEN LETTERS. USE A TEMPLATE FOR APPROVAL OF LAYOUT PRIOR TO INSTALLATION. PROVIDE ALL HARDWARE SUITABLE FOR SECURE FASTENING TO BUILDING SUBSTRATE.

FONT: GARAMOND

2 SIGN DETAIL

A1.06 Scale: 1/2" = 1'-0"



NO.	DATE	BY	APPR.	REVISIONS	Approved By		
				FIL		FILENAME S FISCHER	
					ENGINEERING MANAGER	DATE	DESIGNED BY S FISCHER
					PROJECT MANAGER	DATE	DRAWN BY DJ DEAN
					PROJECT ENGINEER	DATE	CHECKED BY



REGISTERED ARCHITECT ARAH DIANA FISCHER STATE OF WASHINGTON



BID DOCUMENTS 9/12/2018



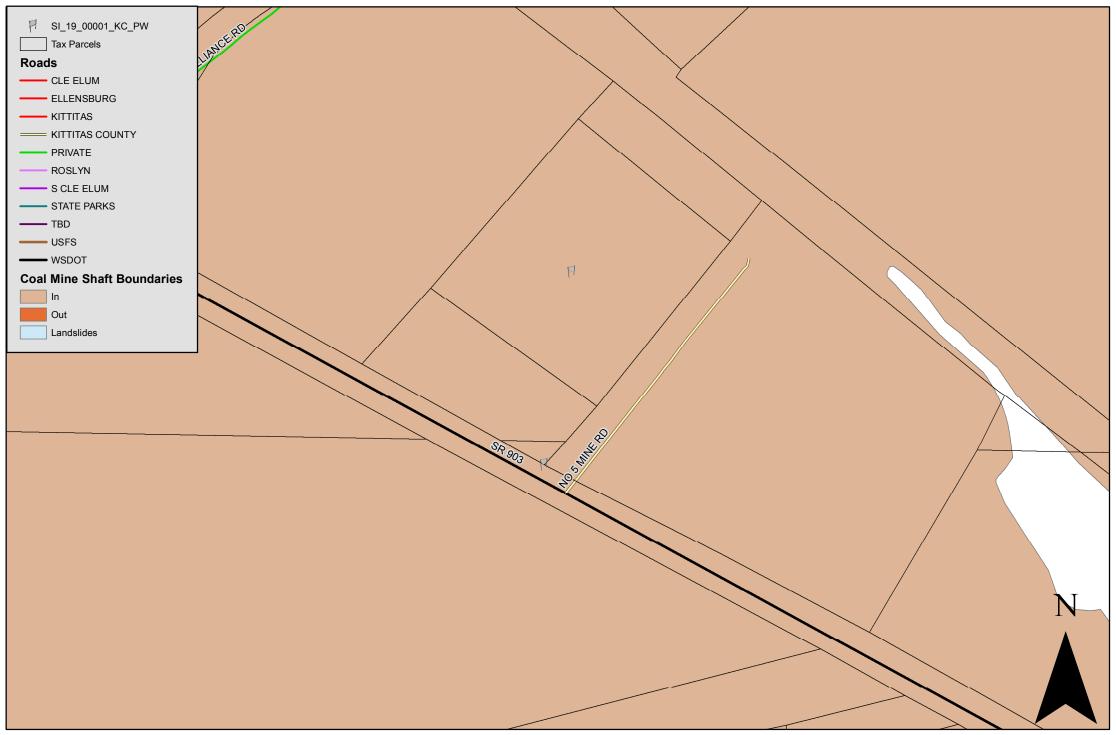
KITTITAS COUNTY
UPPER ROAD MAINTENANCE
FACILITY REPLACEMENT

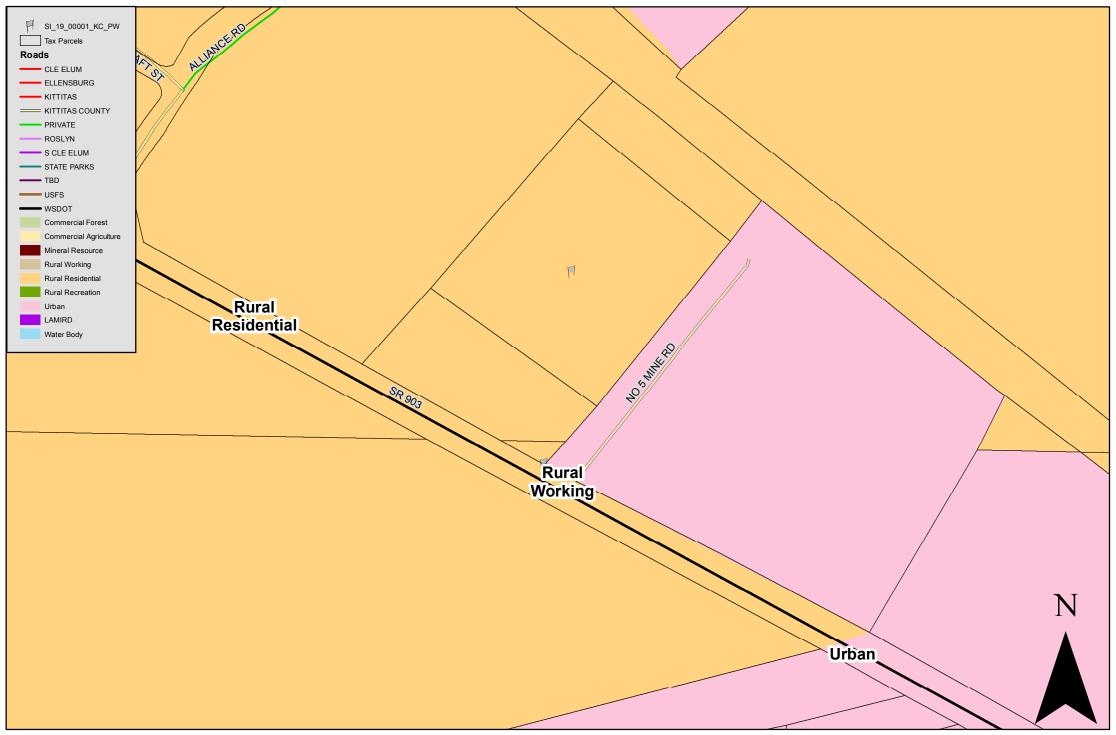
SIGN SCHEDULE & DETAILS

G1.04

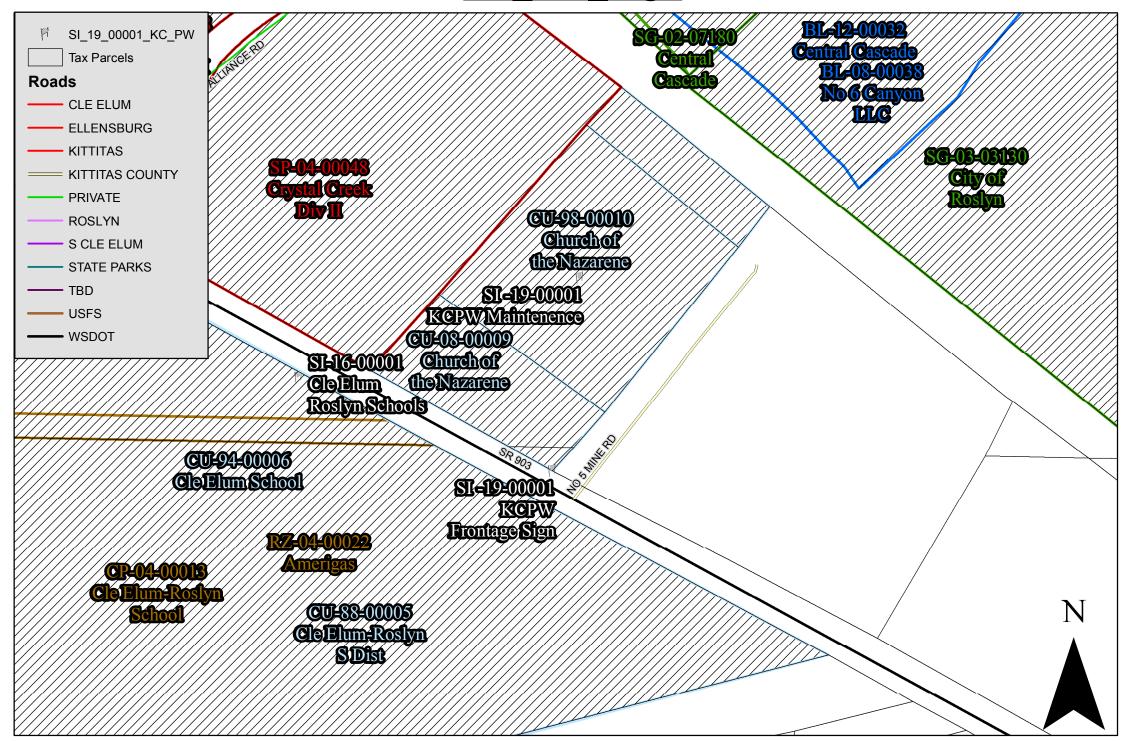
KPG PROJECT No16144W5 SHT 9 OF 105

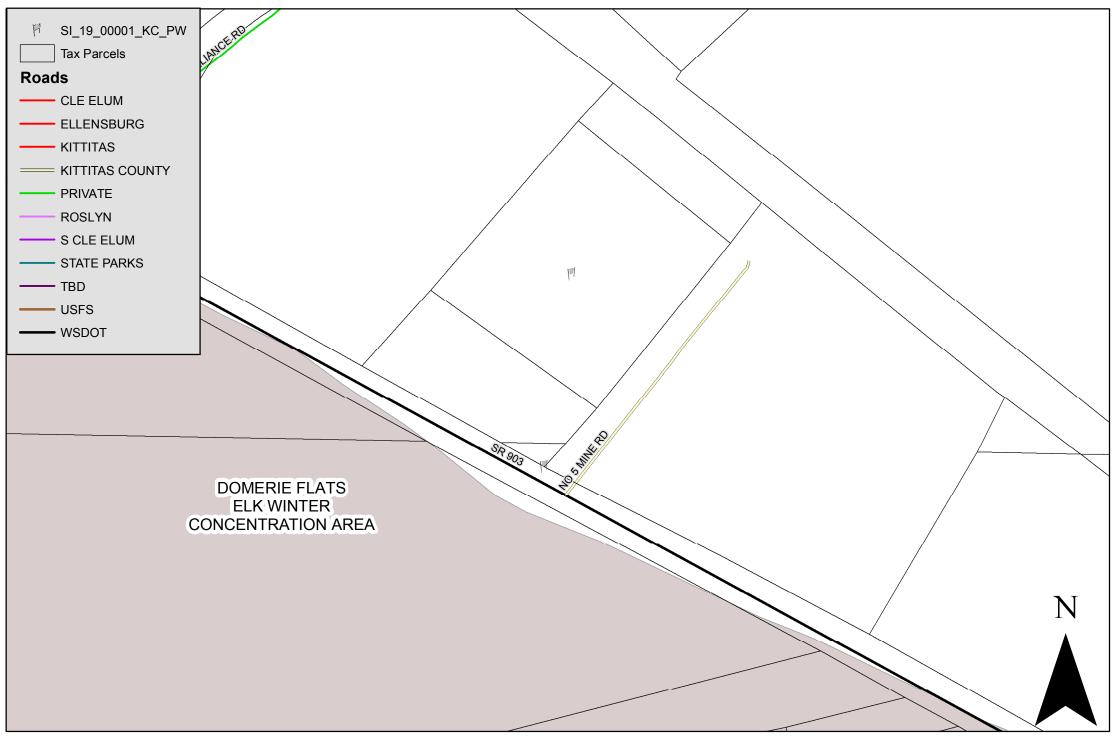


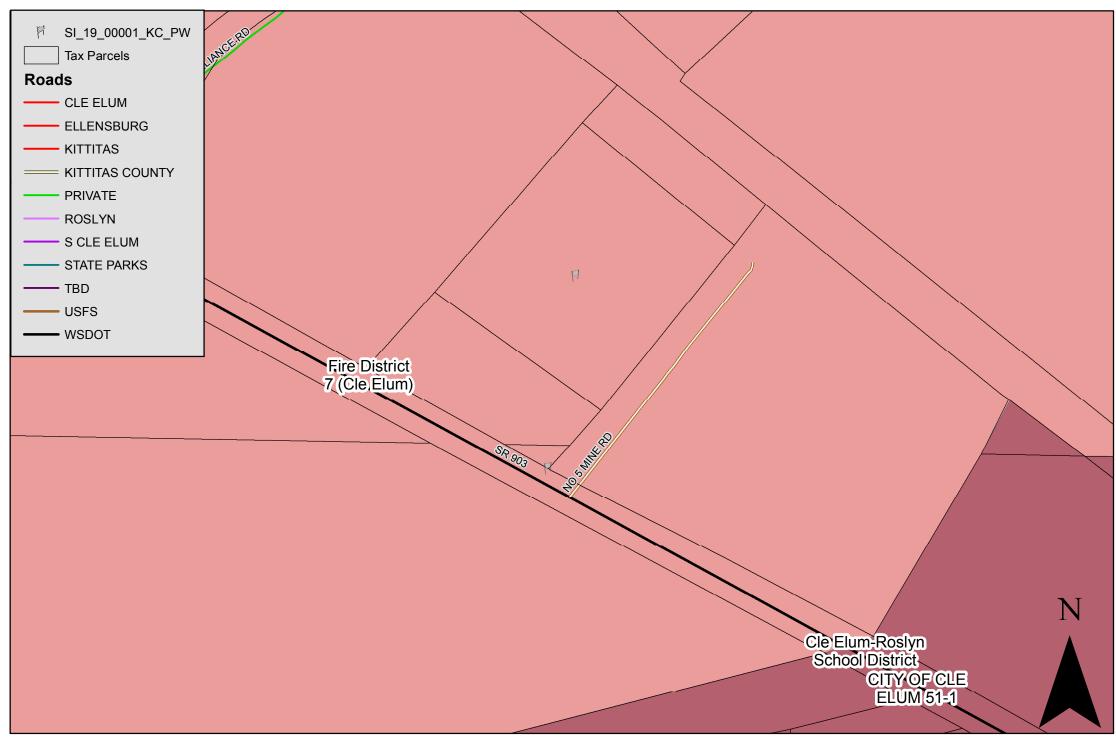






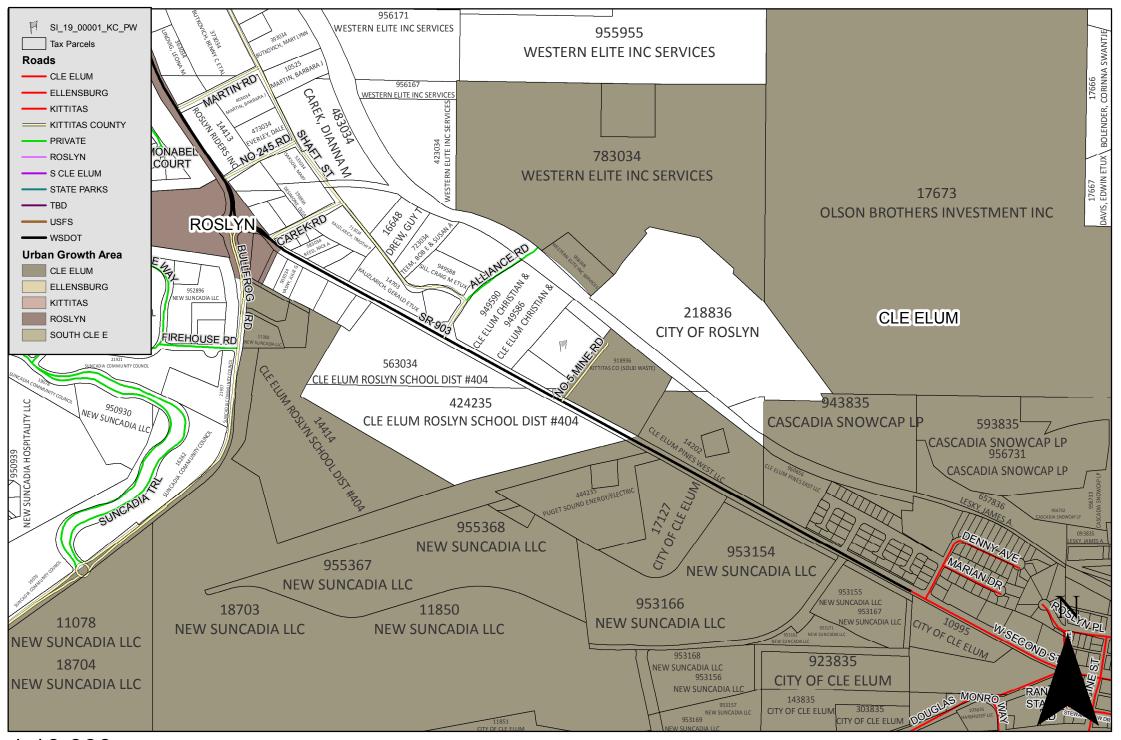


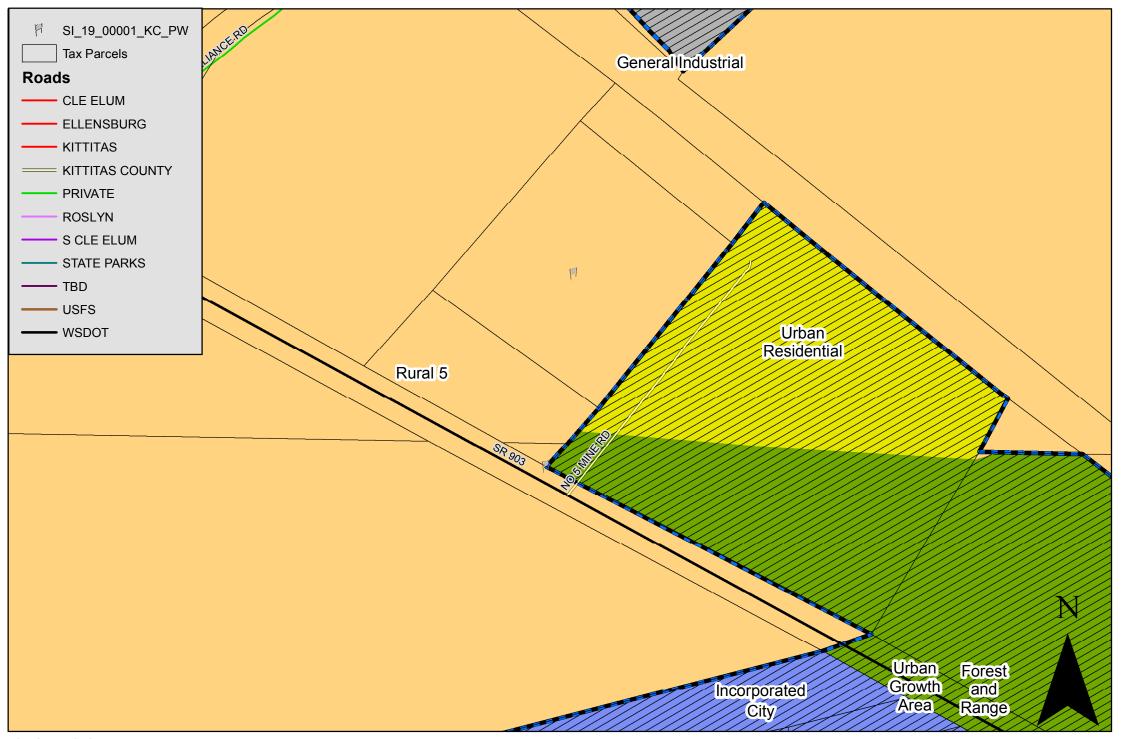














KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926 CDS@CO.KITTITAS.WA.US Office (509) 962-7506 Fax (509) 962-7682

Building Partnerships - Building Communities

March 26, 2019

Mark Cook Kittitas County Public Works 411 N Ruby ST, Suite 1 Ellensburg, WA 98926

Kelly Bacon Kittitas County Public Works 411 N Ruby ST, Suite 1 Ellensburg, WA 98926

RE: Kittitas County Public Works Sign Permit (SI-19-00001) - Deem Incomplete

Mark and Kelly,

Community Development Services (CDS) received your application for a sign permit at the proposed maintenance facility on parcels 11813, 13229, and 11848 on March 19, 2019.

Upon preliminary review, the proposed wall sign on the face of the maintenance building appears to meet all criteria under Kittitas County Code (KCC) 17.70 Signs. However, the proposed monument sign near the entrance does not appear to meet the standards given in KCC 17.70.070(1)(b). Under this provision, monument signs are limited to "forty-two (42) inches above street grade when located within the sight triangle and not taller than seventy-two (72) inches above finished grade when located outside of the sight triangle". As proposed, the sign is at least eight (8) feet from grade to the top of the sign. In order to continue processing, the monument sign must be redesigned to meet this provision of KCC.

If you have any further questions, please feel free to contact me at (509) 962-7079.

Sincerely,

Dusty Pilkington

Planner I

Kittitas County Community Development Services

411 N Ruby St # 2, Ellensburg, WA 98926

(509) -962-7079

dusty.pilkington@co.kittitas.wa.us

Puty/ white



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St. Suite 2 Ellensburg WA 98926 cds@co.kittitas.wa.us Office 509-962-7506 tties Fax 509-962-7682

Building Partnerships - Building Communities

May 1, 2019

Kittitas County Public Works CC: Mark Cook 411 N Ruby Street, Suite 1 Ellensburg, WA 98926

Subject: SI-19-00001 KC PW Sign Deem Complete Letter

Dear Mr. Cook,

Your application for a sign permit on parcels 11813, 13229, 11848 has been deemed complete as of May 1, 2019. Continued processing of your application will include, but is not limited to, the following actions:

- 1. Relavent agencies will be a given an opportunity to comment on the application.
- 2. Dependent on agency review, a request for additional information may be necessary.
- 3. An administrative decision will be issued. This decision will be final unless appealed within 10 working days following the date of issuance.

If you have any questions regarding this matter, I can be reached at (509) 962-7079, or by e-mail at dusty.pilkington@co.kittitas.wa.us.

Sincerely,

Dusty Pilkington Staff Planner

Community Development Services

urty filkinghis

(509) 962-7079

dusty.pilkington@co.kittitas.wa.us

cc: Kelly Bacon, Engineer Technician

via email



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926 CDS@CO.KITTITAS.WA.US Office (509) 962-7506 Fax (509) 962-7682

Building Partnerships - Building Communities

May 28, 2019

Mark Cook Kittitas County Public Works 411 N Ruby St, Suite 1 Ellensburg, WA 98926

sent via email

RE: Kittitas County Public Works Sign Permit (SI-19-00001)

Dear Applicant,

Community Development Services is in receipt of the above referenced application. After review of the submitted materials, the application to place signs near the access and on building faces at the proposed public facility on parcel numbers 11813, 13229, and 11848 is hereby granted **approval**. Please be advised this approval is for the land use activity of sign placement as outlined in the application materials submitted and does not require approval of a building permit. Any changes to the design or construction of the signs as outlined in the application materials may require additional Planning and/or Building Department review.

If you have any further questions, please feel free to contact me at (509) 962-7079.

Sincerely,

Dusty Pilkington

Planner I

Kittitas County Community Development Services 411 N Ruby St # 2, Ellensburg, WA 98926

(509) -962-7079

dusty.pilkington@co.kittitas.wa.us

Dusty Pilbergton

CC: Taylor Gustafson, Environmental Transport Planner, Kittitas County Public Works via email

 From:
 Mike Flory

 To:
 Dusty Pilkington

 Subject:
 RE: BL-19-00009 KC PW

Date: Monday, May 06, 2019 9:44:48 AM Attachments: SI-19-00001 KC PW Sign.doc

Dusty,

Please see attached comments from Building Division.

Michael Flory Certified Building Official

Kittitas County Community Development Services 411 N Ruby Street Suite 2 Ellensburg, WA 98926 mike.flory@co.kittitas.wa.us

P: 509.933.8222 F: 509.962.7682



"Building Partnerships-Building Communities"

From: Dusty Pilkington

Sent: Wednesday, May 01, 2019 9:23 AM

To: Holly Erdman; Tristen Lamb; Mike Flory; Pat Nicholson; Marcus Hellstern; Taylor Gustafson;

'office@kcfd7.com'; 'Prilucik, Jacob'; Kaiser, Mark; Jacob Prilucik

Cc: Lindsey Ozbolt

Subject: BL-19-00009 KC PW

Taylor, Holly, Tristen, and other interested parties,

Please review this Sign Permit application, BI-19-00001 KC PW, and submit comments for the decision. Control Click on the hyperlinks below. Comment period for this application ends on **05/15/2019**.

SI-19-00001 KC PW Sign (Inside County Network) SI-19-00001 KC PW (Outside County Network)

Dusty Pilkington
Planner I
Kittitas County Community Development Services
411 N Ruby St # 2, Ellensburg, WA 98926
(509) -962-7079
dusty.pilkington@co.kittitas.wa.us

 From:
 Holly Erdman

 To:
 Dusty Pilkington

 Cc:
 Jesse Cox

 Subject:
 RE: BL-19-00009 KC PW

 Date:
 Friday, May 03, 2019 2:54:34 PM

Dusty,

Public Health has no comment on this project.

Thank you,

HOLLY ERDMAN
ENVIRONMENTAL HEALTH SPECIALIST
KITTITAS COUNTY PUBLIC HEALTH DEPARTMENT
507 N. NANUM STREET, SUITE 102
ELLENSBURG, WA. 98926

509-962-7580

From: Dusty Pilkington

Sent: Wednesday, May 01, 2019 9:23 AM

To: Holly Erdman; Tristen Lamb; Mike Flory; Pat Nicholson; Marcus Hellstern; Taylor Gustafson;

'office@kcfd7.com'; 'Prilucik, Jacob'; Kaiser, Mark; Jacob Prilucik

Cc: Lindsey Ozbolt

Subject: BL-19-00009 KC PW

Taylor, Holly, Tristen, and other interested parties,

Please review this Sign Permit application, BI-19-00001 KC PW, and submit comments for the decision. Control Click on the hyperlinks below. Comment period for this application ends on **05/15/2019**.

SI-19-00001 KC PW Sign (Inside County Network) SI-19-00001 KC PW (Outside County Network)

Dusty Pilkington
Planner I
Kittitas County Community Development Services

411 N Ruby St # 2, Ellensburg, WA 98926 (509) -962-7079 dusty.pilkington@co.kittitas.wa.us

From: <u>Lindsey Ozbolt</u>
To: <u>Dusty Pilkington</u>

Subject: Automatic reply: BL-19-00009 KC PW Date: Wednesday, May 01, 2019 9:22:37 AM

Thank you for your email. I am currently out of the office. I will return on Monday, May 6th, 2019. If you need immediate assistance in my absence please contact the front counter at 509-962-7506, otherwise I will get back to you as soon as possible once I return.

Thank you,

Lindsey Ozbolt

Planning Official Kittitas County Community Development Services 411 N. Ruby St., Suite 2 | Ellensburg, WA 98926 (509) 962-7046 | lindsey.ozbolt@co.kittitas.wa.us

 From:
 Jesse Cox

 To:
 Dusty Pilkington

 Subject:
 RE: SI-19-00009 KC PW

Date: Wednesday, May 15, 2019 3:04:01 PM

Public health has no comment

From: Tristen Lamb

Sent: Wednesday, May 15, 2019 2:36 PM

To: Jesse Cox

Subject: FW: SI-19-00009 KC PW

From: Dusty Pilkington

Sent: Wednesday, May 15, 2019 2:36 PM

To: Holly Erdman; Tristen Lamb; Mike Flory; Pat Nicholson; Marcus Hellstern; Taylor Gustafson;

'office@kcfd7.com'; 'Prilucik, Jacob'; 'Kaiser, Mark'; Jacob Prilucik

Subject: RE: SI-19-00009 KC PW

This email is a quick reminder that the comment period for this sign permit ends today at 5:00 pm. Please send any comments by that time today.

Thanks,

Dusty Pilkington
Planner I
Kittitas County Community Development Services
411 N Ruby St # 2, Ellensburg, WA 98926
(509) -962-7079
dusty.pilkington@co.kittitas.wa.us

From: Dusty Pilkington

Sent: Wednesday, May 01, 2019 9:29 AM

To: Holly Erdman; Tristen Lamb; Mike Flory; Pat Nicholson; Marcus Hellstern; Taylor Gustafson;

'office@kcfd7.com'; 'Prilucik, Jacob'; 'Kaiser, Mark'; Jacob Prilucik

Cc: Lindsey Ozbolt

Subject: SI-19-00009 KC PW

This email is a correction to the previous one. In a couple of locations, the letters "BL" were supposed to be "SI".

Thanks,

Dusty Pilkington
Planner I
Kittitas County Community Development Services
411 N Ruby St # 2, Ellensburg, WA 98926
(509) -962-7079
dusty.pilkington@co.kittitas.wa.us

From: Dusty Pilkington

Sent: Wednesday, May 01, 2019 9:23 AM

To: Holly Erdman; Tristen Lamb; Mike Flory; Pat Nicholson; Marcus Hellstern; Taylor Gustafson;

'office@kcfd7.com'; 'Prilucik, Jacob'; Kaiser, Mark; Jacob Prilucik

Cc: Lindsey Ozbolt

Subject: BL-19-00009 KC PW

Taylor, Holly, Tristen, and other interested parties,

Please review this Sign Permit application, SI-19-00001 KC PW, and submit comments for the decision. Control Click on the hyperlinks below. Comment period for this application ends on **05/15/2019**.

SI-19-00001 KC PW Sign (Inside County Network) SI-19-00001 KC PW (Outside County Network)

Dusty Pilkington
Planner I
Kittitas County Community Development Services
411 N Ruby St # 2, Ellensburg, WA 98926
(509) -962-7079
dusty.pilkington@co.kittitas.wa.us

 From:
 Pat Nicholson

 To:
 Dusty Pilkington

 Subject:
 RE: SI-19-00009 KC PW

Date: Wednesday, May 01, 2019 9:30:50 AM

I have no comments for the sign permit.



Patrick Nicholson

Fire Marshal

Kittitas County
411 N Ruby ST, Suite 2
Ellensburg WA 98926
(509) 899-3554 (Cell)
(509)962-7000 (Office)
pat.nicholson@co.kittitas.wa.us

From: Dusty Pilkington

Sent: Wednesday, May 01, 2019 9:29 AM

To: Holly Erdman; Tristen Lamb; Mike Flory; Pat Nicholson; Marcus Hellstern; Taylor Gustafson;

'office@kcfd7.com'; 'Prilucik, Jacob'; 'Kaiser, Mark'; Jacob Prilucik

Cc: Lindsey Ozbolt

Subject: SI-19-00009 KC PW

This email is a correction to the previous one. In a couple of locations, the letters "BL" were supposed to be "SI".

Thanks,

Dusty Pilkington Planner I Kittitas County Community Development Services 411 N Ruby St # 2, Ellensburg, WA 98926 (509) -962-7079

dusty.pilkington@co.kittitas.wa.us

From: Dusty Pilkington

Sent: Wednesday, May 01, 2019 9:23 AM

To: Holly Erdman; Tristen Lamb; Mike Flory; Pat Nicholson; Marcus Hellstern; Taylor Gustafson;

'office@kcfd7.com'; 'Prilucik, Jacob'; Kaiser, Mark; Jacob Prilucik

Cc: Lindsey Ozbolt

Subject: BL-19-00009 KC PW

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SI-19-00001 KC PW Sign (Inside County Network) SI-19-00001 KC PW (Outside County Network)

Dusty Pilkington
Planner I
Kittitas County Community Development Services
411 N Ruby St # 2, Ellensburg, WA 98926
(509) -962-7079
dusty.pilkington@co.kittitas.wa.us

 From:
 Jesse Cox

 To:
 Dusty Pilkington

 Cc:
 Tristen Lamb

Subject: RE: SI-19-00009 KC PW

Date: Wednesday, May 15, 2019 2:44:14 PM

Dusty,

Please remove Tristen and add my name to emails regarding comments.

Thank you,

Jesse Cox Environmental Health Supervisor Kittitas County Public Health Department 509-933-8262

From: Tristen Lamb

Sent: Wednesday, May 15, 2019 2:36 PM

To: Jesse Cox

Subject: FW: SI-19-00009 KC PW

From: Dusty Pilkington

Sent: Wednesday, May 15, 2019 2:36 PM

To: Holly Erdman; Tristen Lamb; Mike Flory; Pat Nicholson; Marcus Hellstern; Taylor Gustafson;

'office@kcfd7.com'; 'Prilucik, Jacob'; 'Kaiser, Mark'; Jacob Prilucik

Subject: RE: SI-19-00009 KC PW

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Thanks,

Dusty Pilkington
Planner I
Kittitas County Community Development Services
411 N Ruby St # 2, Ellensburg, WA 98926
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From: Dusty Pilkington

Sent: Wednesday, May 01, 2019 9:29 AM

To: Holly Erdman; Tristen Lamb; Mike Flory; Pat Nicholson; Marcus Hellstern; Taylor Gustafson;

'office@kcfd7.com'; 'Prilucik, Jacob'; 'Kaiser, Mark'; Jacob Prilucik

Cc: Lindsey Ozbolt

Subject: SI-19-00009 KC PW

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Thanks,

Dusty Pilkington
Planner I
Kittitas County Community Development Services
411 N Ruby St # 2, Ellensburg, WA 98926
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dusty.pilkington@co.kittitas.wa.us

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Sent: Wednesday, May 01, 2019 9:23 AM

To: Holly Erdman; Tristen Lamb; Mike Flory; Pat Nicholson; Marcus Hellstern; Taylor Gustafson;

'office@kcfd7.com'; 'Prilucik, Jacob'; Kaiser, Mark; Jacob Prilucik

Cc: Lindsey Ozbolt

Subject: BL-19-00009 KC PW

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Please review this Sign Permit application, SI-19-00001 KC PW, and submit comments for the decision. Control Click on the hyperlinks below. Comment period for this application ends on **05/15/2019**.

SI-19-00001 KC PW Sign (Inside County Network) SI-19-00001 KC PW (Outside County Network)

Dusty Pilkington Planner I Kittitas County Community Development Services 411 N Ruby St # 2, Ellensburg, WA 98926 (509) -962-7079

dusty.pilkington@co.kittitas.wa.us

From: <u>Taylor Gustafson</u>
To: <u>Dusty Pilkington</u>

Subject: Automatic reply: SI-19-00001 KC PW Sign Date: Tuesday, May 28, 2019 8:37:46 AM

I will be out of the office until Wednesday, May 29th. If you need immediate assistance, please contact our main desk at (509)962-7523.